

# Little League CA District 44

## 2026 Tournament Director Quick Reference Guide

### Pre-Game Field Preparations

- o Put up tarps on dugouts for shade/privacy
- o Sweep out the dugouts
- o Set up score booth (or table and chairs, EZ-up) for scorekeeper, announcer, pitch counter
- o Set up public address system
- o Set up music for pre-game
- o Cue the National Anthem
- o Put up the American Flag
- o Take out your copy of the league safety plan
- o Fill ice/water coolers for dugouts, with cups
- o Regular game field prep: water, drag, line, bases

### Pre-Game TD Preparations

- o As managers arrive, flip coin for choice of bat first/last or dugout (*Except in 10s/11s/12s All-Star Pool Play, where Home is home*)
- o Instruct managers/coaches on field safety rules for warm-ups / whiffles
- o From each manager:
  - o Collect 2 new game balls to give to plate umpire (RS-T for All-Stars, RS or RS-T for TOC)
  - o Collect Affidavit books / Pitcher eligibility forms
  - o Ask if they have pins to exchange, and determine the process
  - o Collect line-ups, with first and last names (pronunciations), numbers, positions
- o Give lineups and pitcher eligibility information to scorekeeper and announcer
- o Find out if any league presidents or District44 staff are in attendance; Give names and positions to announcer
- o Confirm arrival of umpires; Give their names and field positions to announcer
- o If Championship game, make sure you have the banner & medals
- o If possible, find a non-participating youth player to lead the LL pledge
- o Check the D44 website schedule/bracket to see where the teams play next; Give to announcer for post-game announcement
- o Get to work on preparing announcements

### Pre-Game Announcements

- o 30 Minutes before game time, tell Visitors to take infield.
- o 20 Minutes before game time, tell Home to take infield.
- o 10 Minutes before game time, send players and coaches to their dugouts and start the pre-game announcements and introductions

## Post-Game TD Duties

- Report the score ASAP
  - Text: 408-482-9975 (preferred) or Email: [info@cad44.org](mailto:info@cad44.org)
  - Include date, division, both teams (leagues) with final score. E.g.:
    - “6/18 Majors TOC: Westside A’s 3, Los Altos Giants 2”
    - “7/1 11u All Stars: Mt. View beat Sunnyvale 8-4”
- Review and sign the official scorebook
- Update and sign pitching records (see example below)
- Return affidavit books/pitcher eligibility forms to managers
- Report any ejections to Mark Teagle [uic@cad44.org](mailto:uic@cad44.org) and also include them in game recap
- Write up game recap and email to [info@cad44.org](mailto:info@cad44.org) (see example). Please **do not** text the recap!

**Baseball Pitch Count Data Sheet**

League: MORELAND LL (#4054402)  
 Division: 9-11-Year-Old

8-10 — Junior League

League Age	Max Pitches Per Day
8	50
9-10	75
11-12	85
13-14	95

# of Pitches Thrown	Days of Rest
1 - 20	0
21 - 35	1
36 - 50	2
51 - 65	3
> 65	4

Senior League

League Age	Max Pitches Per Day
13-16	95

# of Pitches Thrown	Days of Rest
1 - 30	0
31 - 45	1
46 - 60	2
61 - 75	3
> 75	4

Additional blank data sheets are available at [LittleLeague.org/BaseballTournamentPitching](http://LittleLeague.org/BaseballTournamentPitching)

Date of Game***	Level of Play*	Pitcher	League Age	Name of Opponent	Score**		# Pitches Thrown	Threshold Reached	# Days Rest Needed	Official Scorer or Pitch Counter Initials	Manager Initials	Tournament Director Signature
					Own	Opp						
7/1	District	Joe Smith	12	Downtown	7	8	21	20	0	I.N.T.	I.N.T.	Signature
6/23	Dist	Mason Cannon	11u	Sunnyvale	14	3	42	36-50	2	AS	BSL	J. Sweatt
6/23	Dist	Bryce Pollack	11u	Sunnyvale	14	3	32	21-35	1	AS	BSL	J. Sweatt
6/30	Dist	Mason Cannon		Los Altos	6	8	38	36-50	2	AS	BSL	Cochran
6/30	Dist	Joshua Keller		Los Altos	6	8	34	21-35	1	AS	BSL	Cochran
6/30	Dist	H. Cui		Los Altos	6	8	23	1-20	0	AS	BSL	Cochran
7/6		Bryce Pollack		Briarwood			18	1-20	0	MH	BSL	MH
7/6		Mason Cannon		Briarwood			38	36-50	2	MH	BSL	MH
7/6		Matthew Get		Briarwood			22	21-35	0	MH	BSL	MH
7/6		Hanwen		Briarwood			26	21-35	0	MH	BSL	MH
7/6		Hayden Swart		Briarwood			20	1-20	0	MH	BSL	MH
7/6		Josh Keller		Briarwood			16	1-20	0	MH	BSL	MH

- o Fill out all columns legibly and consistently; Don't leave anything blank.
- o Record the player's actual League Age (from affidavit), not the division.
- o Record all pitches thrown; Use "Threshold Reached" column to distinguish if threshold was reached when completing a batter.
- o If you make a mistake, strike through the line and re-write on a new line.

## PRE-GAME ANNOUNCEMENTS - 10 MINUTES BEFORE GAME TIME

Good (morning/afternoon) baseball fans! Welcome to \_\_\_\_\_, the home of \_\_\_\_\_ Little League.

Today's game between \_\_\_\_\_ and \_\_\_\_\_ is a \_\_\_\_\_ round (TOC / All-Star) game in the Little League (Minor / Major / 10-year-old / 11-year-old / 12-year-old) (Baseball/Softball) Division.

(By flip of a coin) \_\_\_\_\_ is the home team and will occupy the (1<sup>st</sup> / 3<sup>rd</sup>) base dugout.

We would like to remind you that this game is for the players and no fan interference or spectators on the field will be allowed. Also, by Little League Baseball, Inc., regulation and state law, no alcoholic beverages may be consumed on (School/City/Park) property. If you must drink, please leave the park, and do not return. Anyone violating this rule will be asked to leave and the game will be stopped until they comply.

We would now like to present the players, coaches, managers and officials for today's game:

Visiting Team	Home Team
District 44 Representative(s):	
Team:	Team:
Players: <i>Read positions, numbers, and names from Batting Line Up</i>	Players: <i>Read positions, numbers, and names from Batting Line Up</i>
Manager:	Manager:
Coach:	Coach:
Coach:	Coach:
League President:	League President:
Other:	Other:
Umpires: Plate:	1st Base:
2nd Base:	3rd Base:
RF:	LF:

Ladies and Gentlemen, will you please rise if you are able, remove your caps, and face the flag

(give location) \_\_\_\_\_ for the playing of our National Anthem, and then please remain standing for the Little League Pledge.

**PLAY ANTHEM**

Players, please repeat after me: I trust in God; I love my country; And will respect its laws; I will play fair; And strive to win; But win or lose; I will always do my best.

Fans, please repeat the Little League Parent and Volunteer Pledge: I will teach all children to play fair and do their best (pause); I will positively support all managers, coaches and players (pause) ; I will respect the decisions of the umpires (pause) ; And I will praise a good effort despite the outcome of the game (pause).

Thank you. And now, will the umpires and managers please meet at home plate to review the ground rules.

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### In-Game Announcements

- *Announce each batter, as they approach the batter's box (Announce whoever walks up, not what the lineup says)*
- *Announce pitching changes (new and old pitcher, and their final pitch count)*
- *Between half-innings:*
  - *Announce the score and pitch count*
  - *Fill-in announcements (as time allows)*
  - *Play music (if convenient)*
- *If championship game:*
  - *Remind fans to stick around for the medal ceremony and banner presentation*
  - *Leave the scoreboard on, showing the final score (for pictures)*

### Post-Game Announcements – Non-Championship Game

The final score of today's game: \_\_\_\_\_ , \_\_\_\_\_ .

Congratulations to the winner, \_\_\_\_\_ , who advance to play on \_\_\_\_\_ (date) at \_\_\_\_\_ (location, if known).

*(If non-elimination game):*

Meanwhile, \_\_\_\_\_ will play \_\_\_\_\_ (date) at \_\_\_\_\_ (location).

*(If elimination game):*

For \_\_\_\_\_ , this is their final game. Let's give them a big round of applause and congratulate them on getting this far.

## Post-Game Announcements – Championship Game

The final score of today's game: \_\_\_\_\_ , \_\_\_\_\_ .

Congratulations to the winner, \_\_\_\_\_, who advance to play on \_\_\_\_\_ (date) at \_\_\_\_\_ (location).

For \_\_\_\_\_, this is their final game. Let's give them a big round of applause and congratulate them on getting this far.

After the players return with their gear to the dugout, we will begin our medal ceremony and present the championship banner.

*(Wait until teams are ready)*

Handing out the medals and championship banner today, from District 44, \_\_\_\_\_ .

First, from the runner up \_\_\_\_\_

*(Read player, manager and coaches names from lineup)*

Let's give them a big round of applause and congratulate \_\_\_\_\_ for a great tournament run, and a great game today.

And now, from your District 44 (Minor/Major/Juniors/10u/11u/12u) (TOC / All-Star) champion, \_\_\_\_\_!

*(Read player, manager, and coaches names from lineup)*

Congratulations, \_\_\_\_\_!

*(If All-Stars):* You will now move on and represent District 44 at the Section 5 Tournament, starting

\_\_\_\_\_ (date) at \_\_\_\_\_ Little League in \_\_\_\_\_ (city).